



April 14, 2021

"By Mail"

To,

**Corporate Relationship Department**  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai- 400001  
Fax No. 022-22723121/3027/2039/2061  
**Security Code: 511038, Security ID : ZARCOLEA**

Dear Sir/Madam,

**Re: ISIN - INE955S01019**

**Sub: Reconciliation of Share Capital Audit**

Pursuant to SEBI's Circular No. D&CC/FITTC/CIR-16/2002 dated 31/12/2002 and CIR/MRD/DP/30/20 10 dated September 6, 2010 (as amended) read with Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, please find enclosed herewith the Reconciliation of Share Capital Audit Report for the Quarter ended March 31, 2021 issued by a Practicing Company Secretary.

You are requested to kindly take the same on your record.

Thanking You.

Yours faithfully,

For **ARCO LEASING LIMITED**

**RAJENDRA MAHAVIRPRASAD RUIA**  
**DIRECTOR**

**DIN: 01300823**

Encl.: As above

# PRIYANKA OKA & ASSOCIATES

Practicing Company Secretaries

April 14, 2021

To

The Board of Directors

**ARCO LEASING LIMITED**

PLOT NO 123, STREET NO 17, MIDC MAROL  
ANDHERI (EAST), MUMBAI - 400093

Dear Sirs,

Sub: **Reconciliation of Share Capital Audit**

I have audited the attached 'Reconciliation of Share Capital Audit' report for the period ended on **March 31, 2021** in accordance with Circular No. D & CC/FITTC/CIR-16/2002 dated 31-12-2002 and CIR/M RD/DP/30/20 10 dated September 6, 2010 (as amended) issued by the Securities and Exchange Board of India and Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, of **ARCO LEASING LIMITED** (hereinafter referred to as 'the Company'), having its registered office at Plot No 123, Street No 17, MIDC Marol, Andheri (East), Mumbai 400 093 and for that purpose I have relied on the Register of Members, share accounting system maintained in electronic form by the Registrar & Transfer Agent (hereinafter called as R & T Agent), namely BIGSHARE SERVICES PRIVATE LIMITED and also the printouts generated from the computer system and authenticated by the officers of the R & T Agent.

In my opinion and to the best of my information and according to the explanations given to us the aforesaid records give the information required by the circular referred earlier.

1.	For Quarter ended	:	<b>March 31, 2021</b>
2.	ISIN	:	<b>INE955S01019</b>
3.	Face Value	:	<b>Rs.10/-</b>
4.	Name of the Company	:	<b>ARCO LEASING LIMITED</b>
5.	Registered Office Address	:	Plot No. 123, Street No. 17, MIDC, Marol, Andheri (E), Mumbai – 400 093, Maharashtra <b>Website:</b> <a href="http://www.arcoleasing.com">www.arcoleasing.com</a>
6.	Correspondence Address	:	Plot No. 123, Street No. 17, MIDC, Marol, Andheri (E), Mumbai – 400 093, Maharashtra
7.	Telephone & Fax Nos.	:	<b>Tel:</b> 022 28217222 <b>Fax:</b> 022 – 28361760
8.	Email address	:	<b>Email id:</b> <a href="mailto:arcoleasingltd@gmail.com">arcoleasingltd@gmail.com</a>
9.	Names of the Stock Exchanges where the company's securities are listed	:	<b>BSE Limited</b>

**Address:** 9, Dhanashree CHS, M. G. Road, Naupada, Thane (W) – 400 602, Maharashtra, India.

**Mobile:** 9819731842, **Email:** cspriyankaoka@gmail.com

# PRIYANKA OKA & ASSOCIATES

Practicing Company Secretaries

10.	Issued Capital	:	<b>No. of Shares</b>	<b>% of Total Issued Capital</b>			
			<b>440070*</b>	<b>100</b>			
11.	Listed Capital (Exchange-wise) (as per company records)	:	<b>240070</b>	<b>100</b>			
12.	Held in dematerialised form in CDSL	:	<b>0</b>	<b>0</b>			
13.	Held in dematerialised form in NSDL	:	<b>128600</b>	<b>53.5677</b>			
14.	Physical	:	<b>111470</b>	<b>46.4323</b>			
15.	Total No. of shares (12+13+14)	:	<b>240070</b>	<b>100.00</b>			
16.	Reasons for difference if any, between (10&11), (10&15), (11&15)	:	* On July 12, 2018, the Company has issued and allotted 2,00,000 Cumulative Redeemable Preference Shares of Rs.100/- each. However, these shares are not listed at any Stock Exchange.				
17.	Certifying the details of changes in share capital during the quarter under consideration as per Table below – <b>NOT APPLICABLE</b>						
	Particulars ***	No. of Shares	Applied/Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-principal approval pending for SE (Specify Names)
	--	--	--	--	--	--	--
18.	Register of Members is updated (Yes / No ) If not, updated up to which date	:	<b>YES</b>				
19.	Reference of previous quarter with regards to excess dematerialized shares, if any.	:	<b>NOT APPLICABLE</b>				
20.	Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why?	:	<b>NOT APPLICABLE</b>				
21.	Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:						
	Total No. of demat requests		No. of requests	No. of shares	Reasons for delay		
	Confirmed after 21 Days		<b>NIL</b>	<b>NIL</b>	<b>NIL</b>		
	Pending for more than 21 days		<b>NIL</b>	<b>NIL</b>	<b>NIL</b>		
22.	Name, Telephone & Fax No. of the Compliance Officer of the Co.	:	<b>Ms. Priyanka Jatin Shah</b> <b>Company Secretary and Compliance Officer</b> (Appointment w.e.f. November 2, 2020)				

**Address:** 9, Dhanashree CHS, M. G. Road, Naupada, Thane (W) – 400 602, Maharashtra, India.

**Mobile:** 9819731842, **Email:** cspriyankaoka@gmail.com

# PRIYANKA OKA & ASSOCIATES

Practicing Company Secretaries

		<b>Address:</b> B-304, Suraj Heights CHSL, Mira Bhayandar Road, Near Ration Card Office, Mira- Bhayandar, Bhayandar – 401107, Maharashtra  <b>Mobile:</b> 9324552859 <b>Email:</b> <a href="mailto:priyanka2jain@gmail.com">priyanka2jain@gmail.com</a>
23.	Name, Address, Tel. & Fax No., Regn. no. of the Auditor	<b>PRIYANKA M OKA</b> <b>PRIYANKA OKA &amp; ASSOCIATES</b> PRACTISING COMPANY SECRETARY  <b>Address :</b> 9, DHANASHREE CHS, M.G. ROAD, NAUPADA, THANE (W) – 400 602  <b>FCS-10084 CP-22164</b> <b>Mobile:</b> 9819731842
24.	Appointment of common agency for share registry work if yes (name & address)	<b>BIGSHARE SERVICES PRIVATE LIMITED</b>  <b>CIN: U99999MH1994PTC076534</b>  1 <sup>st</sup> Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makhwana Road, Marol, Andheri (East), Mumbai – 400059  <b>Tel:</b> 022- 6263 8200 <b>Fax:</b> 022 – 6263 8299  <b>Email:</b> <a href="mailto:investor@bigshareonline.com">investor@bigshareonline.com</a> <b>Website:</b> <a href="http://www.bigshareonline.com">www.bigshareonline.com</a>
25.	Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)	<b>NOT APPLICABLE</b>

PRIYANKA  
MAYURESH  
OKA

Digitally signed by  
PRIYANKA MAYURESH  
OKA  
Date: 2021.04.14 14:25:32  
+05'30'



## Signature

**Name of the Firm:** PRIYANKA OKA & ASSOCIATES

**Name of Company Secretary:** Priyanka Mayuresh Oka

**Membership No.:** F10084

**CP No.** 22164

**UDIN:** F010084C000086336

**Place:** Thane

**Date:** 14/04/2021

**Address:** 9, Dhanashree CHS, M. G. Road, Naupada, Thane (W) – 400 602, Maharashtra, India.

**Mobile:** 9819731842, **Email:** [cspriyankaoka@gmail.com](mailto:cspriyankaoka@gmail.com)