



October 20, 2020

“By Mail”

**Corporate Relationship Department**  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai- 400001  
Fax No. 022-22723121/3027/2039/2061  
**Security Code: 511038, Security ID : ZARCOLEA**

Dear Sir/Madam,

**Re: ISIN - INE955S01019**  
**Sub: Reconciliation of Share Capital Audit**

Pursuant to SEBI's Circular No. D&CC/FITTC/CIR-16/2002 dated 31/12/2002 and CIR/M RD/DP/30/20 10 dated September 6, 2010 (as amended) read with Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, please find enclosed herewith the Reconciliation of Share Capital Audit Report for the Quarter and half year ended September 30, 2020 issued by a Practicing Company Secretary.

You are requested to kindly take the same on your record.

Thanking You.

Yours faithfully,  
**For ARCO LEASING LIMITED**

Sd/-  
**NARENDRA MAHAVIR RUIA**  
**DIRECTOR**  
**DIN: 01228312**

Encl.: As above

REPLY TO,  
PLOT NO. 123, STREET NO. 17  
M.I.D.C. (MAROL),  
ANDHERI (E), MUMBAI – 400 093  
INDIA  
CIN :L65910MH1984PLC031957

TEL:(91-22) 6693 6311-3  
2821 7222-5  
FAX : (91-22) 2836 1760  
E-mail  
:arcoleasingltd@gmail.com

# PRIYANKA OKA & ASSOCIATES

Practising Company Secretaries

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October 20, 2020

The Board of Directors

**ARCO LEASING LIMITED**

PLOT NO 123, STREET NO 17, MIDC MAROL  
ANDHERI (EAST), MUMBAI - 400093

Dear Sirs,

Sub: **Reconciliation of Share Capital Audit**

I have audited the attached 'Reconciliation of Share Capital Audit' report for the period ended on **September 30, 2020** in accordance with Circular No. D & CC/FITTC/CIR-16/2002 dated 31-12-2002 and CIR/M RD/DP/30/20 10 dated September 6, 2010 (as amended) issued by the Securities and Exchange Board of India and Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, of **ARCO LEASING LIMITED** (hereinafter referred to as 'the Company'), having its registered office at Plot No 123, Street No 17, MIDC Marol, Andheri (East), Mumbai 400 093 and for that purpose I have relied on the Register of Members, share accounting system maintained in electronic form by the Registrar & Transfer Agent (hereinafter called as R & T Agent), namely BIGSHARE SERVICES PRIVATE LIMITED and also the printouts generated from the computer system and authenticated by the officers of the R & T Agent.

In my opinion and to the best of my information and according to the explanations given to us the aforesaid records give the information required by the circular referred earlier.

1.	For Quarter ended	:	<b>September 30, 2020</b>
2.	ISIN	:	<b>INE955S01019</b>
3.	Face Value	:	<b>Rs.10/-</b>
4.	Name of the Company	:	<b>ARCO LEASING LIMITED</b>
5.	Registered Office Address	:	Plot No. 123, Street No. 17, MIDC, Marol, Andheri (E), Mumbai – 400 093, Maharashtra <b>Website:</b> <a href="http://www.arcoleasing.com">www.arcoleasing.com</a>
6.	Correspondence Address	:	Plot No. 123, Street No. 17, MIDC, Marol, Andheri (E), Mumbai – 400 093, Maharashtra
7.	Telephone & Fax Nos.	:	<b>Tel:</b> 022 28217222 <b>Fax:</b> 022 – 28361760
8.	Email address	:	<b>Email id:</b> <a href="mailto:arcoleasingltd@gmail.com">arcoleasingltd@gmail.com</a>
9.	Names of the Stock Exchanges where the company's securities are listed	:	<b>BSE Limited</b>
10.	Issued Capital	:	<b>No. of Shares</b> <b>% of Total Issued Capital</b>

**Address:** 9, Dhanashree CHS, M. G. Road, Naupada, Thane (W) – 400 602, Maharashtra, India.

**Mobile:** 9819731842, **Email:** cspriyankaoka@gmail.com

# PRIYANKA OKA & ASSOCIATES

Practising Company Secretaries

			<b>440070*</b>	<b>100</b>			
11.	Listed Capital (Exchange-wise) (as per company records)	:	<b>240070</b>	<b>100</b>			
12.	Held in dematerialised form in CDSL	:	<b>0</b>	<b>0</b>			
13.	Held in dematerialised form in NSDL	:	<b>128600</b>	<b>53.5677</b>			
14.	Physical	:	<b>111470</b>	<b>46.4323</b>			
15.	Total No. of shares (12+13+14)	:	<b>240070</b>	<b>100.00</b>			
16.	Reasons for difference if any, between (10&11), (10&15), (11&15)	:	* On July 12, 2018, the Company has issued and allotted 2,00,000 Cumulative Redeemable Preference Shares of Rs.100/- each. However, these shares are not listed at any Stock Exchange.				
17.	Certifying the details of changes in share capital during the quarter under consideration as per Table below – <b>N.A.</b>						
	Particulars ***	No. of Shares	Applied/Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-principal approval pending for SE (Specify Names)
	--	--	--	--	--	--	--
18.	Register of Members is updated (Yes / No ) If not, updated up to which date	:	<b>YES</b>				
19.	Reference of previous quarter with regards to excess dematerialized shares, if any.	:	<b>NOT APPLICABLE</b>				
20.	Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why?	:	<b>NOT APPLICABLE</b>				
21.	Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:						
	Total No. of demat requests		No. of requests	No. of shares	Reasons for delay		
	Confirmed after 21 Days		<b>NIL</b>	<b>NIL</b>	<b>NIL</b>		
	Pending for more than 21 days		<b>NIL</b>	<b>NIL</b>	<b>NIL</b>		
22.	Name, Telephone & Fax No. of the Compliance Officer of the Co.	:	<b>The Company is in the process to appoint the Company Secretary &amp; Compliance Officer.</b>				
23.	Name, Address, Tel. & Fax No., Regn. no. of the Auditor	:	<b>PRIYANKA M OKA PRIYANKA OKA &amp; ASSOCIATES</b>				

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## PRIYANKA OKA & ASSOCIATES

Practising Company Secretaries

			PRACTISING COMPANY SECRETARY Address : 9, DHANASHREE CHS, M.G. ROAD, NAUPADA, THANE (W) – 400 602 FCS-10084 CP-22164
24.	Appointment of common agency for share registry work if yes (name & address)	:	<b>BIGSHARE SERVICES PRIVATE LIMITED</b>  <b>CIN: U99999MH1994PTC076534</b>  1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makhwana Road, Marol, Andheri (East), Mumbai – 400059 <b>Tel:</b> 022- 6263 8200 <b>Fax:</b> 022 – 6263 8299 <b>Email:</b> <a href="mailto:investor@bigshareonline.com">investor@bigshareonline.com</a> <b>Website:</b> <a href="http://www.bigshareonline.com">www.bigshareonline.com</a>
25.	Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)	:	<b>NOT APPLICABLE</b>

PRIYANKA  
MAYURESH  
OKA

Digitally signed by  
PRIYANKA MAYURESH  
OKA  
Date: 2020.10.20  
13:07:45 +05'30'

**Signature**

**Name of the Firm: PRIYANKA OKA & ASSOCIATES**

**Name of Company Secretary: Priyanka Oka**

**Membership No.: F10084**

**CP No. 22164**

**UDIN: F010084B001004088**

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**Mobile:** 9819731842, **Email:** [cspriyankaoka@gmail.com](mailto:cspriyankaoka@gmail.com)